

*****DRAFT*** AGENDA**
THE PORT DISTRICT OF SOUTH WHIDBEY ISLAND
REGULAR MEETING

LOCATION: SWPRD Meeting Room, 5475 Maxwelton Rd, Langley WA

DATE: November 8, 2011

7:00 PM – 7:30 PM WORKSHOP: Commission review of vouchers and recent correspondence

EXECUTIVE SESSION (if necessary): Commission discussion re: Staff Performance

7:30 PM REGULAR MEETING CALL TO ORDER

1. Pledge of Allegiance

BUSINESS MEETING

1. Consent Agenda:
 - A. Vouchers: Vouchers dated **November 2011** as signed today in the amount of \$_____
2. Approval of Minutes
 - A. Minutes on file: Minutes from Regular Meetings of July 12 and August 9, and Special Meetings of July 20 and August 17 (morning and evening), 2011.

FINANCIAL ACTION ISSUES - Staff Report, Public Comment, Commissioners' Discussion

1. September 2011 Financial Report (distributed on October 17, 2011)
2. Staff Compensation
3. Final Action for 2012 Budget
 - A. Approval of 2012 Final Budget
 - B. Ordinance/Resolution No. 11-07 to Establish 2012 Levy

PUBLIC COMMENT – Items not on Agenda: Please limit comments to 5 minutes

PROJECT ACTION ISSUES - Staff Report, Public Comment, Commissioners' Discussion

1. Possession Beach Waterfront Park
 - A. Proposed Property Lease to AT&T: Negotiations on-going
2. South Whidbey Harbor
 - A. Expansion Project:
 1. *Status of Proposed Phase 1(266' + 133')*: Reid-Middleton proceeding with Plans & Specs
 2. *SWH Expansion Permit Status*:
 - Hydraulic Proj. Appvl: HPA **approved** by WDFW (Issued 2/13/10, rev. 3/8/11), follow-up HPA for Temp. Breakwater Parking **approved** by WDFW (Issued 3/4/11, revis. TBD by Geo.)
 - USACE Permitting for Complete Expansion: JARPA **submitted** Aug, 2009. Review of Impact-driving underway per MM & MM PP from Geo (**submitted** 4/21/11). ESA Review 6-24 mos.
 - USACE Permitting for 266+133: **Submitted** 8/19/11 c/o Joe Callaghan/GeoEngr. as part of full build-out permitting, may now be switched to revision of Temp Parking LOP Approval
 - City of Langley: JARPA requested for revised Phase 1 scope & configuration
 - GeoEngineers Proposal (10/28/11) for Corps Ltr & SPIF, JARPA & coord: Commis. direction
 3. *Boarding Floats & Uplands Design*: In progress, working toward 60% review submittal

4. *Boarding Floats & Uplands Permit Status:*
 - Permit Extension Request to USACE: Revised JARPA **submitted** 2/22/11; USFWS questions issued 6/3/11; Response **submitted** 6/9/11 by RM; Clean plans **submitted** 7/13/11, ESA Informal Consultation **issued/OK** on 10/4/11 which should allow renewal to proceed soon.
 - Master Permit Appl. to Langley; **Approved** thru 12/29/11, w/ 1-year extension **pre-approved**.
 - DOE Water Qual. Cert & CZM: Valid through 12/29/11, with one-year extension **pre-approved**
 - HPA: #122942-2 **approved** on 3/3/11, with 30% grating requirement.
 5. *Property Issues:* No update
 6. *Funding Issues*
 - Port Security Grant (Phase 1A): No update
 - Boating Facilities Grant (Floats only): Ron working on reimbursement process
 7. *Consortium Coordination*
 - InterLocal Agreement with ICFD #3: Waiting for FEMA
 - InterLocal Agreement with Is. Co. Sheriff: Waiting for FEMA
- B. Harbor Operations
1. *Electrical Refurb:* Draft Bid documents under review, Commission approval to bid _____
 2. *Insurance Provisions:* Commission Direction for Insurance Requirements
 3. *Ramp Cleaning:* Commis OK for Request for Bids to be advert 11/30, 12/3, 7 & 10, Open Bids 12/13
3. Port Operations
- A. Maintenance & Operational Wrap-up:
 1. *Langley Ramp Cleaning:* Working with ICFD#3 & Whidbey Telecom to coord. Cleaning & Egg Insp's
 - B. Septic System Inspections per Island Co: Clinton Beach TBD
 - C. Landscape Maintenance: Commis OK for Request for Bids to be adv. 11/30, 12/3, 7 & 10, Open Bids 12/13
5. New Project Opportunities
- A. Sustainable Economic Development and IPZ Issues (Tapert & Gordon)
 1. *Potential Langley-area 'Green' Business Park*
 - B. Mukilteo Parking Issues (Gordon)
 - C. Oak Harbor Opportunity for Nichols BBB: Commission discussion re: possible assistance

ACTIVITIES/INVOLVEMENT REPORTS

1. Economic Development Council (EDC): Tapert
2. Council of Governments (COG): Gordon
3. Skagit-Island Regional Transportation Policy Organization (RTPO): Gordon
4. Marine Resources Committee (MRC): Jerome
5. Washington Public Ports Association (WPPA): Jerome
 - A. Small Ports Seminar, October 20-21 at Leavenworth: Report from Ron
 - B. Annual Meeting (Bellevue) – New Commissioner Seminar December 6-7 (Dennis?)
 - C. Annual Meeting (Bellevue) – Continuing Legal Seminar: Comm'l Leases December 6 (Ron)
 - D. Annual Meeting (Bellevue) – General Sessions December 7-9 (Commissioners?)
6. Holmes Harbor Shellfish Protection District: Tapert
7. Puget Sound Partnership: Policy Devel./Tech Advisory Committee: Gregoire
8. Langley Shoreline Master Plan Committee: Gregoire
9. Pacific Coast Congress of Harbormasters
 - A. Fall Conference in Olympia Oct. 25-28: Ron's Report from his day in Olympia
10. Federal Funding Seminar (Nov. 3): Report from Ron

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT